



**GOVERNMENT OF SINDH
REFORM SUPPORT UNIT
SCHOOL EDUCATION & LITERACY DEPARTMENT**



INVITATION FOR BIDS

**HIRING OF SERVICES OF A FIRM FOR CONDUCTING
CENSUS OF PRIVATE SCHOOLS/ INSTITUTIONS IN SINDH
UNDER ADMINISTRATIVE CONTROL OF DIRECTOR GENERAL, DIRECTORATE OF
INSPECTION/ REGISTRATION OF PRIVATE INSTITUTIONS SINDH – SELD**

Introduction

Contract Identification Number: PS/RSU/SELD/PROCUREMENT/2017-18/01

World Bank Loan/ Credit Number: P125952

Purchaser: Government of Sindh

Beneficiary: Directorate General Private Schools/ Institutions, School Education & Literacy Department (SELD)

Assignment Title: Census of Private Schools/ Institutions (Other than Provincial Govt. Schools) located in Sindh

The Government of Sindh (GoS) has received financing from the World Bank towards the cost of Second Sindh Education Reform Project (SERP – II) (Restructuring) and intends to apply part of the proceeds towards the payment under the contract of non-consulting services for conducting census of private schools/ institutions (registered and unregistered from nursery to higher secondary level) located in Sindh. GoS is implementing this World Bank assisted project to support and scale-up schools quality by improving sector governance and accountability, strengthening administrative system, and measuring students' achievements. These given initiatives are being implemented in an open and transparent manner in order to achieve desired outcomes within the minimum possible timeframe.

Under the SERP-II (R), Reform Support Unit (RSU) SELD requires the services of a reputable firm to collect specific data relating with private sector schools/ institutions of Sindh on data management tools. The firm is also expected to undertake other activities including: development of mobile and web based applications; preparation, printing and distribution of questionnaire forms; and data entry & cleaning etc. for effective implementation of this project.

In this view, RSU SELD now invites sealed bids from bidders/ firms, meeting following eligibility criteria, to submit bid documents as per criteria, schedule and other terms and conditions specified in bid documents.

Eligibility Criteria for Prospective Firms

- I. Valid registration with all relevant tax authorities;
- II. Experience of at least five years' in relevant field (data management including: collection, mining and compiling etc.);
- III. Completion of at least two assignments of comparable nature and scope (involve census/ collection of related information) with any public or private sector organization(s) during last five (5) years;
- IV. Minimum average annual financial turnover of PKR 50 million during last three years;
- V. Must have qualified, experienced and regular team consisting of:
 - a. Team leader with minimum five years of relevant experience and must possess Master's degree or above in Social Sciences;
 - b. Three Experts with minimum two years of relevant experience - completed at least one assignment of comparable nature and scope – and must possess Bachelor's degree or above in Social Sciences; and
- VI. Affidavit that the firm is not blacklisted by any public or private sector organization.

Prospective firm(s) must provide valid evidences against each above criteria. The RSU reserves rights to cross-verify or call any information/ documents, if deemed necessary, in order to ensure reliability of information and capability of service provider. Documents received without concrete evidence(s) will be marked as disqualified during preliminary evaluation of proposals.

How to Apply

Bid documents (and additional copies) can be either downloaded from the websites of SELD i.e. www.schooleducation.gov.pk or obtained from the Procurement Section of RSU with effect from 9th December, 2017 to 8th January, 2018 during office hours, against pay order or demand draft of Rs. 1,000/- (non-refundable) in favor of Chief Program Manager RSU. In case, bid documents are downloaded from the website, then at the time of bid submission, the bid document fee (original copy of pay order/ demand draft) (non-refundable) must be enclosed along with bid documents.

The Provision in the Instruction to Bidders in the General Conditions of Contract are the provisions of the World Bank Standard Bidding Document: Procurement for Goods for National Competitive Bidding, Pakistan, Part One. Procurement shall be done through National Competitive Bidding (NCB) method in accordance with paragraph 3.3 of Guidelines Procurement of Goods, Works and Non-Consultancy Services under IBRD Loan and IDA Credits and Grants by World Bank Borrowers (January 2011).

All bids shall be valid for ninety (90) days with effect from the date for opening of bids and must be accompanied 2% of total quoted bid in Pak Rupees or a freely convertible currency in favor of Chief Program Manager RSU. Complete set of bid document along with requisite papers shall reach in the sealed enveloped marked as 'Private Schools Census 2018' to the below mentioned address no later than 2.30 p.m. on Tuesday, 9th January, 2018. Sealed envelope(s) will be opened on the same date at 3.00 p.m. in presence of firms' representatives who wish to attend.

**Procurement Section
Reform Support Unit, School Education & Literacy Department
47-E/1, 48th Street, Block-6, PECHS, Karachi.
Tel. # 021 34320252**

For further details and queries, please refer to:
Consultant/ Procurement Manager,
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